

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, NOVEMBER 19, 2012

I. CALL TO ORDER (Big Spring High School) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. APPROVAL OF THE NOVEMBER 5, 2012 REGULAR BOARD MEETING MINUTES, THE NOVEMBER 5, 2012 COMMITTEE OF THE WHOLE MEETING MINUTES AND THE NOVEMBER 5, 2012 BUILDING AND PROPERTY MEETING MINUTES

IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS – Nickolas Hasse
Shania Radabaugh

V. TREASURER'S REPORT (October 31, 2012)

General Fund	\$ 20,503,990.73
Cafeteria Fund	\$ 219,160.71
Student Activity Fund	\$ 241,523.67
Capital Projects	\$ 4,346,606.25
Newville Project	\$ 33,958.96

VI. PAYMENT OF BILLS

General Fund	\$ 705,544.84
Student Activities Fund	\$ 21,623.84
Capital Projects	\$ 28,128.00

Total \$ 755,296.68

VII. READING OF CORRESPONDENCE

VIII. RECOGNITION OF VISITORS

IX. PUBLIC COMMENT PERIOD

X. STRUCTURED PUBLIC COMMENT PERIOD

XI. OLD BUSINESS

XII. NEW BUSINESS

A. PERSONNEL CONCERNS

A) PERSONNEL CONCERNS (...continued)

(ACTION ITEM)

- 1) **Mr. James Keast** has submitted his letter of resignation as a part-time evening custodian at the High School, retroactive to November 9, 2012

A copy of Mr. Keast's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mr. Keast's resignation as a part-time evening custodian at the High School, retroactive to November 9, 2012.

(ACTION ITEM)

- 2) **Rachal Monismith**
Newville, PA 17241

Long-Term Substitute Kindergarten Teacher
at Mt. Rock Elementary School

Education:

Shippensburg University (Bachelor's Elementary Education)

Experience:

Big Spring School District - Day to Day Substitute
Messiah Pre-School – Pre-School Teacher

The administration recommends that the Board of School Directors appoint Ms. Monismith to serve as a Long-Term Substitute Kindergarten Teacher at Mt. Rock Elementary School from approximately January 29, 2013 through the remainder of the 2012-2013 school year, replacing Lindsay Graham who will be on child-rearing leave of absence. Ms. Monismith's compensation for this position should be established at Bachelor's Degree Step 1, \$42,588.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

A) PERSONNEL CONCERNS (...continued)

(ACTION ITEM)

- 3) **Elizabeth Shoenfelt** Long-Term Substitute General Vocal Music Teacher
Carlisle, PA 17015 at the Middle School

Education:

Messiah College (Bachelor's Music Education)
Pennsylvania State University (Master's Vocal Performance)
Shenandoah University (D.M.A in progress)

Experience:

Susquehanna Chorale – Cunductor, Young Women's Chorale
Shippensburg University – Adjunct Instructor of Music
Wilson College – Adjunct Instructor for Music, Choral Director

The administration recommends that the Board of School Directors appoint Ms. Shoenfelt to serve as a Long-Term Substitute General Vocal Music Teacher at the Middle School from approximately December 17, 2012 through approximately April 2, 2013, replacing Lori Shover who will be on child-rearing leave of absence. Ms. Shoenfelt's compensation for this position should be established at Master's Degree Step 2, plus fifteen, \$49,770.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

- 4) **High School Musical Choreographer Appointment** **(ACTION ITEM)**

Mr. Steven Smith, High School Principal would like to recommend the individual listed as High School Musical Choreographer for the 2012-2013 school year.

Mrs. Laura Feeser

The administration recommends that the Board of School Directors approve Mrs. Laura Feeser as High School Musical Choreographer for the 2011-2012 school year.

- 5) **Settlement Agreement** **(ACTION ITEM)**

The Administration recommends that the Board of School Directors move to approve the Settlement Agreement and Release between the District and Corine Rickabaguh (Righi) and to authorize the District Administration to take all steps necessary to implement the terms of the Agreement.

XII. NEW BUSINESS (. . .continued)**B) Updated Policies****(ACTION ITEM)**

The administration has submitted the updated policies listed and the copies are included with the agenda. The updated policies were an information item on the November 5, 2012 School Board Agenda.

- 219 Student Complaint Process**
- 221 Dress and Grooming**
- 223 Use of Motor Vehicles**
- 225 Relations with Law Enforcement Agencies**
- 228 Student Government**
- 229 Student Fundraising**
- 229.1 Alumni Fundraising**
- 230 Public Performances by Students**
- 231 Social Events and Class Trips**
- 232 Student Involvement in Decision Making**
- 234 Pregnant/Married Students**
- 235 Students Rights/Surveys**
- 239 Foreign Exchange Students**
- 240 Contests**
- 227 Controlled Substances/Paraphernalia**
- 220 Student Expression/Distribution and Posting of Materials**
- 224 Care of School Property**
- 250 Student Recruitment Information**

The administration recommends that the Board of School Directors approve the policies as presented.

C) Board Policy on Use of Bond Funds (627)**(ACTION ITEM)**

Our Bond Counsel/Solicitor has recommended the Board adopt the included policy to maintain our solid credit rating. As a governmental agency, we need to use the tax exempt funds we borrow for a public purpose, not for a private activity (typically a for-profit use or user). For example, the City of York just bought the old Sovereign Bank building. Most of it was converted into city offices but leased a portion to the bank to continue as a local branch. Therefore, the portion of the building that they bought with tax exempt funds would not be used by a for-profit entity. The Bank portion of the sale price could not be financed with tax exempt funds because it was for a for-private activity. A school district could get in trouble if it renovated or built a building that it was going to lease to a third party that was going to run a for profit activity. The policy were an information item on the November 5, 2012 School Board Agenda.

The administration recommends that the Board of School Directors approve the policy as presented.

XII. NEW BUSINESS (. . . .continued)**D) Fitness Frenzy Mini-Grant Request****(ACTION ITEM)**

Mr. Kevin Roberts, Director of Curriculum/Instruction and Educational Technology would like to request permission to pursue a Carlisle Area Health and Wellness Foundation mini-grant. The grant will be in the amount of \$2000.00 to fund a program titled "February Fitness Frenzy" at Mt. Rock Elementary School.

Information is included with the agenda.

The administration recommends that the Board of School Directors authorize the administration to pursue the mini-grant as listed above.

E) Big Spring Middle School PTO Annual Audit**(ACTION ITEM)**

The Big Spring School District has received a copy of a letter from Ms. Heller advising that the Middle School PTO's records are in good order and accurately reflect the financial transactions for the 2011-2012 school year.

A copy of the letter from Ms. Heller is included with the agenda.

The administration recommends that the Board of School Directors accept the 2011-2012 Middle School PTO's annual audit report as presented.

F) Use of Capital Projects Fund**(ACTION ITEM)**

On October 1st, the Board approved Wolf Consulting Engineers, LLC for the design, document preparation, bidding process and construction administration of the Middle School and District Office window replacement project at a cost not to exceed \$46,000. WCE was directed to work with the administration and Board to prepare bid specifications for the Board of School Directors to formally approve and release at the December 17, 2012 meeting. The intent was to fund this from Capital Projects fund; however that was not included in the motion.

The administration recommends the Board of School Directors approve the use of Capital Projects fund to pay for Wolf Consulting to prepare the bid specifications for the window replacement project development as approved on October 1st, 2012.

XII. NEW BUSINESS (. . . .continued)**G) Garland Application Final Payment****(ACTION ITEM)**

Included with the agenda is an application from Garland for the 3rd and final payment of \$53,722.00 for the Newville roof replacement project. The contractor has completed a final inspection by the Director of Building & Grounds and the project is complete.

The administration recommends the Board of School Directors authorize payment of \$33,958.96.00 from the Newville Project fund and \$19,763.04 from the Capital Project fund to Garland / DBS, Inc. for the work accomplished to date.

H) Graduation Requirements**(INFORMATION ITEM)**

The administration has submitted alternative methods of meeting the District's graduation requirements that can be more tailored to the District's areas of interest. In conducting a review of Chapter IV and an analysis of curricula, the courses listed meet the necessary objectives. Information is included with the agenda regarding the courses below.

Science Credit Requirement
Career Project Seminar
Personal Finance

The courses will be an action item on the December 3, 2012 School Board Agenda.

I) Updated Year-to-Date Summaries/Taxes and General Fund**(INFORMATION ITEM)**

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

XIII. FUTURE BOARD AGENDA ITEM

XIV. COMMITTEE REPORTS

- A) District Improvement Committee – Mr. Norris/Mr. McCrea
- B) Athletic Committee – Mr. Swanson
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper
- D) Buildings and Property Committee – Mr. Barrick
- E) Finance Committee – Mr. Blasco
- F) South Central Trust – Mr. Blasco
- G) Capital Area Intermediate Unit – Mr. Wolf
- H) Tax Collection Committee (TCC) – Mr. Wolf

XV. SUPERINTENDENT’S REPORT

XVI. BUSINESS FROM THE FLOOR

XVII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XVIII. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, December 3, 2012